

**Appleton North Booster Club**  
**November 9, 2016**  
**Minutes**

**Meeting Called to Order:** 7:03p.m.

**Attendees:** Kattie Ambrosius, Linda Books, Christy Drymalski, Traci Henning, Kevin Herrling, Steve Hoeft, Mary Jarrett, Rose Marie Milani, Carrie Minges, Jim Pohlman, Randy Pope, Julia Squier, Tracey Tomassetti, Jay Trayner, Chuck Van, Jane Zuck, Guest: Carolyn Williamsen

**Welcome and Approval of October Minutes:** Kevin Herrling motioned to approve and Randy Pope seconded. **APPROVED** 16-0.

**Financial Update:**

There are three larger checks written this month- two larger checks written this month were both for items approved on Kevin Herrling's AD budget. The third check was for fall sports button prints, which was approved to spend last month.

We only have \$8,225.30 in unreserved funds in the main bank account, and \$7,633.43 in available funds in the AEF fund.

IRS Update: We received a letter from the IRS on October 20th requesting an additional 45 days to process the penalty abatement request we submitted on September 21, which asked them to abate the \$4,028.11 fine we received for the late 2014 tax return in September.

Went to the local IRS office 2 days ago and found out we were fined \$6,193.95 in late fees for our 2015 tax return being 14 months late. Christy immediately filled out the penalty abatement form for this new fine and spoke with Chuck Van, Jay Trayner, and Julia Squier, and they all agreed to not seek lawyer review of the abatement form because the lawyer said on the last penalty abatement that we should pretty much submit the same defense for all 3 penalty abatement forms we submit. Christy Drymalski turned in the penalty abatement

form for the 2015 tax return fine of \$6,193.95 to the local IRS office on November 9, 2016.

The IRS stated they need 2 more weeks to process the 2013 tax return, and we should expect an estimated late fee fine of \$11,503.05. When this return is reviewed, they should have an answer on our tax-exempt status as well.

The IRS has our account on hold, which means they will not freeze our bank accounts or require immediate payment of fines and will work together with us to resolve this issue. But, IRS fines are accruing daily, at about \$15/month. Christy stated that the fines really shouldn't be accruing once we turned in the penalty abatement form because it is in the IRS's hands and control, but we will address this with a lawyer if/when the time comes for payment. Christy visits the local IRS office every 2 weeks or later if they tell her it's ok to wait 1 month, but she visits every month to show them we are still working with them to resolve this issue.

Regarding the reserve, the total expected fines for the IRS issue total \$21,748.95. If the penalty abatements are denied, and the Board decides to seek legal counsel to appeal, the lawyer fees could be \$3,000-\$5,000+. If we lose our tax exempt status, which by law we are supposed to because 3 years of tax returns were not filed on time, we'll need to refile by seeking legal counsel. The refiling fees are estimated at \$5,000. If you include all of these items in a reserve, the reserve should be \$34,000. We currently have \$12,000 in reserves for this issue. It was decided that Christy Drymalski and Chuck Van seek legal counsel and talk over all of our options regarding this issue and we would discuss the reserve next month.

Christy did say that she would not write any checks if that check would bring our unreserved funds into the negative.

**New Business:** Football field payment to District – is still counting on payment. It will be paying the bills for our turf.

- Additional Board Members-recruit

- Softball batting cages – proposal the concrete, frame, nets, and turf. \$6300 for slab plus cost of concrete; \$7800 total for concrete. Turf would be \$1200. The frames are \$3296. The nets are \$1238. Total is \$10,000 if you remove the frame cost. Sizzle would contribute \$7000. The Booster Board would be putting in \$2000 if approved. Kevin Herrling has committed \$1500 toward the project. Randy Pope made a motion to set aside \$2000 for batting cage upgrades and Tracey Henning seconded. **APPROVED 16-0.**

**Artisan Faire Update:** We have 155 vendors, 9 outside. We still need volunteers for admissions and concessions.

**Concessions/Volunteer Update:** Julia bought a Nesco. We probably have enough inventories to last through January. Most of the product from outside has been moved inside.

**Golf Outing Update:** none

**AD Update:** The AD's spent all day trying to work out schedules for the next 2 years.

**Marketing Update:** none

**Booster Website Update:** Carrie sent out the constant contact email and 43% opened the email.

**Membership:** Our numbers are way down from last year. See if we can add a Booster Club link to register online.

**Sports Book Update:** Completed. Will start working on Winter sports.

**Open discussion:** Julia Squire made a motion to put Carolyn Williamsen on the Board to help with Marketing and Jane Zuck seconded it. 16-0.

**Adjourn:** Kevin Herrling made a motion to adjourn and Linda Books seconded. **APPROVED 16-0.**

**Meeting Adjourned:** 8:22p.m.